



Applicant's Conference 2018 Competition

July 9.2018

City of New Bedford's Department of Planning Housing & Community Development
Patrick J. Sullivan, Director

Applicant's Conference :: 2018 Competition

☒ Overview of the CoC Competition

☒ Reviewing the RFP:

- ⋮ Introduction
- ⋮ Who is eligible
- ⋮ Funding availability
- ⋮ Eligible projects
- ⋮ Eligible populations
- ⋮ Eligible costs
- ⋮ Matching funds
- ⋮ HMIS and Coordinated Entry
- ⋮ Grant term
- ⋮ HUD requirements
- ⋮ Timeframe
- ⋮ Threshold Requirements/Competitive Review
- ⋮ Appendices
- ⋮ Scoring

☒ Reviewing the Application:

- ⋮ Agency & project information
- ⋮ Project summary budget
- ⋮ Project narrative
- ⋮ Project eligibility (*new projects*)
- ⋮ Fiscal information (*renewal projects*)
- ⋮ Match
- ⋮ Agency questionnaire
- ⋮ Assurances

☒ Questions



BONUS!

How to enter
your project into
e-snaps

Overviewing the CoC Competition

Annual Competition

- ☒ Locally administered
- ☒ Continuum driven
- ☒ Federal dollars
- ☒ PSH or RRH only
- ☒ Priorities mirror HUD priorities
- ☒ Accelerated timeframe
- ☒ Data driven
- ☒ Performance driven

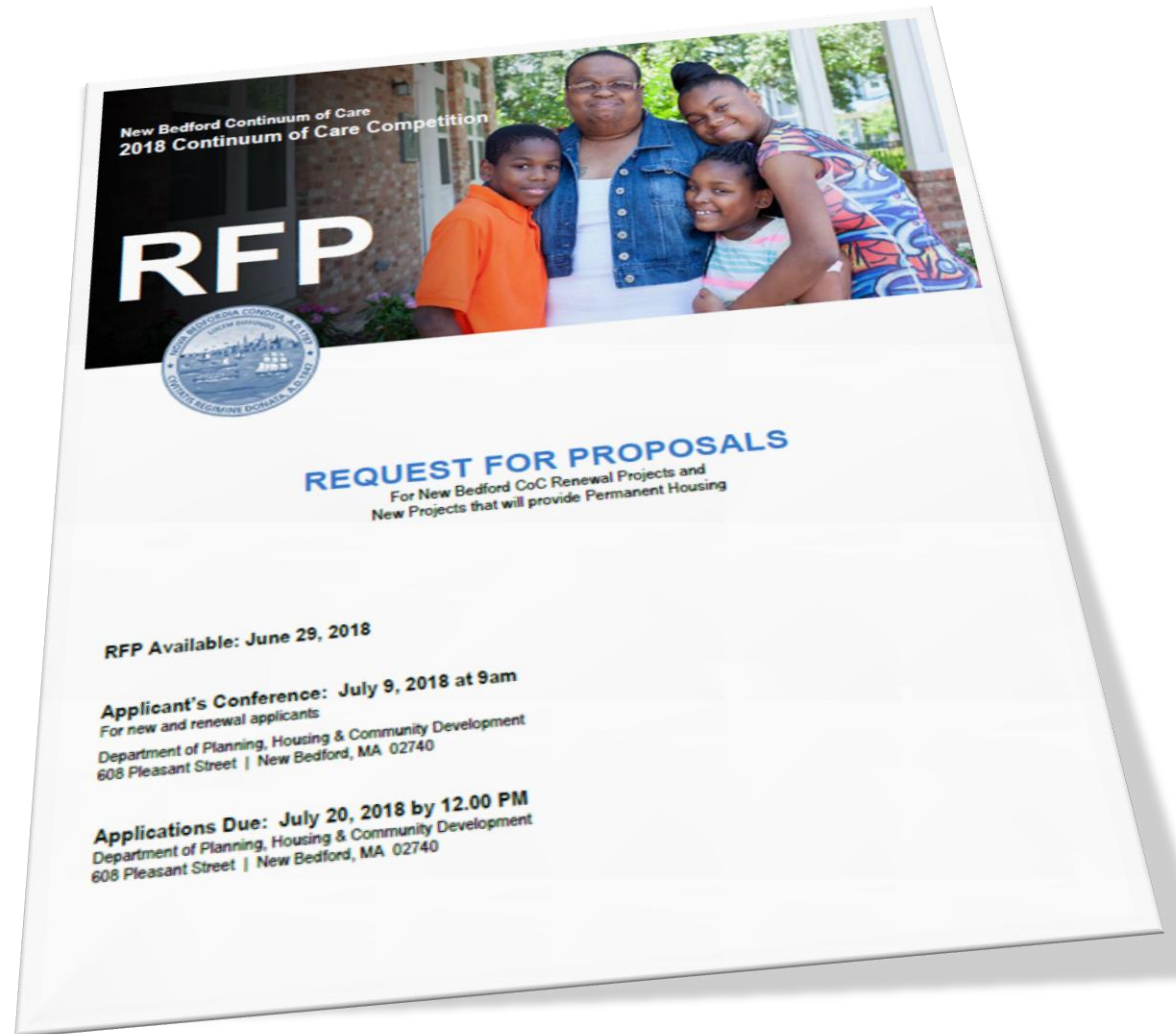
Returning...

- ☒ DPHCD is administering
- ☒ PRC evaluations
- ☒ PRC ranking recommendation
- ☒ CoC vote on ranking
- ☒ E-snaps application
- ☒ Deadlines

New this Year

- ☒ DV Bonus
- ☒ Transitions, Expansions, Consolidations
- ☒ Single RFP package
- ☒ Single application
- ☒ Applicant's Conference
- ☒ Abbreviated answers
- ☒ Scoring criteria weights

Reviewing the RFP



Introduction

- # HUD 2018 NOFA process is now underway.
- # Changes are still possible! Stay tuned!
- # DPHCD will send out any general/technical notices to all potential renewing agencies and those who have requested such email blasts.



Eligible Applicants

- ▣ Non-profits, local and state government, housing authorities
- ▣ All applicants must comply with HUD and NB CoC Conflict of Interest Requirements



Funding Availability

What funding is available?

☒ Renewal Projects

☒ New Projects

- Permanent Housing Bonus
- DV Bonus



☒ And a word about “Reallocation”...

Funding Availability

How will this funding be available?

Again this year, HUD will use “tiers” to distinguish priority projects:

✦ **Tier 1** = 94% of the CoC’s Annual Renewal Demand (ARD)

For New Bedford’s CoC, it is estimated that Tier 1 = **\$1,582,727**

✦ **Tier 2** = The difference between Tier 1 and the ARD (\$101,025) *plus* any amount available for bonus projects (\$118,668 Bonus + \$197,780 DV Bonus).

For New Bedford’s CoC, it is estimated that Tier 2 will be approximately **\$417,473**

NOTE! The DPHCD reserves the right to adjust proposals and funding amounts based on final allocations published by HUD.

Eligible Projects

NEW PROJECTS

RENEWAL PROJECTS

REMEMBER!

Carefully review the NOFA for details about project eligibility.

IMPORTANT!

Carefully review the additional information germane to these projects found on page 4 of the RFP .

Eligible Projects

NEW
PROJECTS

- ❑ New **PSH** for chronically homeless individuals/families (Bonus)
- ❑ New **RRH** for chronically homeless individuals/families (Bonus)
- ❑ New Projects providing eligible activities that HUD determines are critical in order to assist persons fleeing or attempting to flee domestic violence (**DV Bonus**)

Eligible Projects

NEW
PROJECTS

New Projects under DV Bonus, Continued

- # Rapid Rehousing (**PH-RRH**) *Must follow housing first approach*
- # Supportive Service Only Projects for Coordinated Entry (**SSO-CE**) *to implement policies, procedures and practices that equip the CoC's coordinated entry to better meet the needs of survivors of domestic violence, dating violence, sexual assault or stalking (implementing trauma-informed, client-centered or to better coordinate referrals between the CoC's coordinated entry and the victim service providers coordinated entry system where they differ.*
- # Joint TH and PH-RRH component projects (**JTH-PH RRH**) *as defined in Section II C.3.m of the NOFA following a housing first approach.*

Eligible Projects



RENEWAL
PROJECTS

Transition Grants

- # You can transition your renewal project from one component to another during this competition.
- # This is NOT an additional source of funding
- # No more than 50% of each transition grant may be used for costs of eligible activities of the program component originally funded
- # Eligible for renewal in future years
- # Must have consent of the CoC

Eligible Projects



RENEWAL
PROJECTS

Expansion Projects

- # Projects currently funded as SHP may submit a new project application to expand current operations by adding units, beds, persons served or services provided to existing program participants
- # There are two types of expansion: expanding a CoC program project and expanding a non- CoC program funded project
- # See Section III.C.3.i of the NOFA

Eligible Projects



RENEWAL
PROJECTS

Consolidated Projects

- # Eligible renewal applicants may consolidate two or more eligible renewal projects into one project application during the application process.
- # Consultation with the DPHCD prior to undertaking this opportunity is required
- # HUD must confirm eligibility to consolidate projects.

Eligible Projects

REMEMBER!

Carefully review the NOFA for details about project eligibility.

IMPORTANT!

Carefully review the additional information germane to these projects found on page 4 of the RFP .

IMPORTANT!

Talk to DPHCD before submitting your renewal application if you're considering anything other than a simple renewal.

Eligible Populations

▣ PSH

- # Must dedicate 100% to chronic homeless
- # Must demonstrate serving chronic first
- # Must only serve disabled households

▣ RRH

- # Must serve literally homeless from ES and/or streets, etc.
- # Cannot serve folks in TH even if they were previously literally homeless, etc. Only those meeting category 4 domestic violence

▣ JTH/RRH

- # Must serve individuals/families experiencing homelessness
- # Combines TH and RRH into a single project
- # Must provide low barrier, temporary housing while households quickly move to permanent housing

Eligible Costs

1 Rental Assistance

- Includes tenant based rental assistance
- May be used for security deposits (not to exceed two months rent)
- May be used for last month's rent

2 Leasing

- Rents must be reasonable/cannot exceed the HUD FMR
- Utilities are not a leasing item. If not provided by the landlord, they are an operating cost.
- Security deposits, first and last month's rent

3 Supportive Services

- Must be necessary to assist program participants obtain and maintain housing. Agencies must conduct an annual assessment of the service needs of the program participants and adjust services accordingly to achieve those ends.
- Includes case management, food for program participants, housing search and counseling services, life skills training, transportation, utility deposits, etc.

Eligible Costs

4 Operating Costs

- May be used to pay the day-to-day operation of permanent supportive housing in a single structure or individual housing units.
- May include maintenance and repair of housing (where not included in the lease already), property taxes and insurance, building security where 50%+ of the units are paid for with grant funds, utilities (electric/gas/water), etc.

5 Project Administration

- May use up to 50% of the HUD allowed admin funds.

Matching Funds

- ❑ Subgrantees must match all funds except leasing funds
- ❑ No less than 25% of funds or in-kind contributions from other sources
- ❑ Guidance is at 24 CFR 578.73
- ❑ Cash match must be used for the costs of activities that are eligible CoC program costs.



HMIS and Coordinated Entry



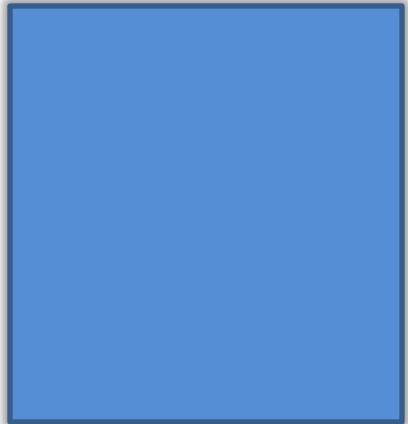
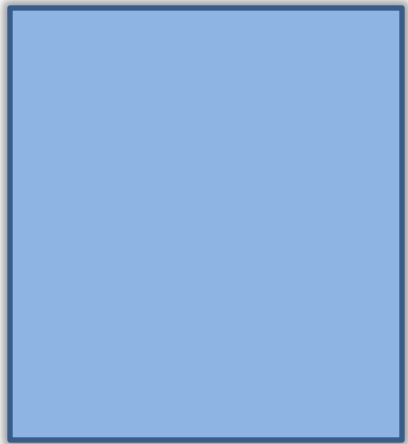
HMIS

- Homeless Management Information System
- All successful project applicants must participate in this system

Coordinated Entry

- Coordinated entry/access system = the CALL
- All successful project applicants must participate in the coordinated entry process

Grant Term



HUD Requirements

- ❑ Best advice? Read the NOFA!
- ❑ Anticipated to be available at the HUD exchange website (<https://www.hudexchange.info/resources>)
- ❑ Information is also available at (http://www.hudexchange.info/resources/documents/CoCProgramInterimRule_FormattedVersion.pdf). If there are any conflicts between guidance in this document and HUD guidance, the HUD guidance takes priority and is what should be relied upon.



Don't forget to read the fine print!

All parties intending to apply for funding are strongly encouraged to review the program regulations, including those organizations that are currently or were previously funded. Proposals that do not conform to the regulations will not be considered for funding. The regulations for the Continuum of Care Program may be found at this link: <https://www.hudexchange.info/coc/coc-program-law-regulations-and-notices/>

Timeframe

NOFA TIMELINE.2018	
June 29, 2018	The City of New Bedford's Department of Planning, Housing & Community Development (DPHCD) issues RFP for Renewals and New Projects.
July 9, 2018	Applicant Conference for all New and Renewal Applicants at 9am
July 20, 2018	RFP Due Date for Renewals and New Projects to the City of New Bedford's DPHCD at 12.00noon.
TBD	Performance Review Committee Meeting/Project Review
August 16, 2018	HSPN Meeting to review and approve Application Review Committee recommendations for new projects, renewal projects and priority rankings.
August 17, 2018	2018 Ranking and Selection Results posted on Network website and sent to project applicants in writing
August 23, 2018	Any and all appeals due to DPHCD by 12:00pm. Agencies that have appealed will be notified in writing prior to the NOFA application submission
August 27, 2018	All applicants to submit a PDF file to DPHCD of the ESNAPS application by 4:00pm
September 15, 2018	CoC Application Submitted to HUD in <i>esnaps</i> . Any rejected applicants may submit <i>esnaps</i> Solo Application directly to HUD following this same deadline. (Actual HUD deadline is September 18 th but HUD recommends submitting several days earlier to ensure ease of transmission of materials.)

Threshold Requirements/Competitive Review

▣ Threshold Requirements

- To become eligible for consideration, projects must first pass a threshold criteria review.
- DPHCD conducts the review. Those that are successful are then considered for competitive (scoring) review.

Threshold Criteria
▪ Program will serve 100% Chronically Homeless individuals and families; (only Permanent Supportive Housing (PSH) and Rapid Re-Housing (RRH) projects will be considered for funding under this RFP).
▪ Timeliness in the expenditure of grant funds.
▪ Project Applicant is in good standing with HUD.
▪ Proposed program budget requests no less than 70% of the total program funding for leasing, rental assistance, or operating costs. (No more than 30% of the total program funding may be used for ELIGIBLE supportive services costs.)
▪ Application demonstrates a plan for rapid implementation/seamless continuation of the program.
▪ Applicant articulates how program participants are connected to, and assisted with, a range of mainstream resource service systems.
▪ Renewal program must be a current and active participant in the CoC's HMIS and its coordinated assessment system, the CALL; new programs must agree to participate in both systems if funded.
▪ Applicant has positive performance against plans and goals established in the initial application, as amended
▪ Application packet is complete.



Threshold Requirements/Competitive Review

▣ Competitive Review

- Appendix B of the application lays out competitive review process.
- Projects successfully meeting threshold requirements are:
 - Reviewed by the HSPN's Performance Review Committee (PRC),
 - Ratified by the HSPN membership and
 - Submitted to HUD via esnaps system as part of CoC's larger total application
- Consideration for renewal projects include a review of information from the Line of Credit control System (LOCCS), Annual Performance Reports (APRs) information from the local HUD Field Office and other performance indicators.



Threshold Requirements/Competitive Review

▣ Reductions and Rejections

- The CoC reserves the right to reduce or reject funding requests because of:
 - Outstanding obligation to HUD in arrears or for which a payment schedule has not been agreed upon;
 - Audit findings for which a response is overdue or unsatisfactory;
 - History of inadequate financial management accounting practices;
 - Evidence of untimely expenditures on prior award;
 - A history of other major capacity issues that have significantly impacted the operation of the project and its performance;
 - Timeliness in reimbursing subrecipients for eligible costs.
 - History of serving ineligible persons, expending funds on ineligible costs or failing to expend funds within statutorily established timeframes.
- HUD requires the CoC to rank projects into two tiers similar to NOFAs issued in past years.



Appendicies

▣ **Appendix A**

Definition of Homeless and Chronically Homeless

▣ **Appendix B**

CoC Application Selection Process, Scoring, Ranking and Reallocation Process 2018

▣ **Appendix C**

Match for the Continuum of Care Program

▣ **Appendix D**

2018 Application

Scoring

▣ New Projects

- Agency Experience and Capacity (20pt maximum)
- Project Quality (40pt maximum)
- Match Resources (20pt maximum)
- Fiscal Management (20pt maximum)

Total point maximum 100

▣ Renewal Projects

- Performance (70pt maximum)
- Data Quality (10pt maximum)
- Fiscal Management (20pt maximum)

Total point maximum 100

Scoring

Scoring Criteria :: New Projects	
STANDARDS AND SCORING	MAX POINTS
<p>Agency Experience and Capacity. Applicants demonstrating extensive experience in administering HUD or other federal funds, and providing the proposed service and/or serving the proposed population will receive 20 points.</p>	20
<p>Project Quality. Each application will be scored on the overall quality of the project, and the extent to which the applicant can clearly demonstrate the following:</p> <ul style="list-style-type: none"> ▪ <u>Housing First (15 points)</u>: Applicants may receive up to 15 points based on the extent to which the Permanent Supportive Housing Bonus project will follow a Housing First model/low barrier approach. ▪ <u>Chronic Homeless (15 points)</u> Projects serving at least 85% of beds dedicated to chronic homeless will receive 15 points. ▪ <u>Mainstream Services (5 points)</u>: Applicants may receive up to 5 points based on the extent to which the project is fully leveraging mainstream resources for supportive services. ▪ <u>Low Barrier (5 points)</u>: Projects demonstrating low barriers to program admission and flexible participation policies designed to retain program participants will receive 5 points. 	40
<p>Match Resources. Projects demonstrating ability to match the required HUD 25% match will receive 20 points.</p>	20
<p>Fiscal Management. To receive maximum points, applicants must demonstrate history of financial stability, including prompt expenditure of program funds, and no outstanding audit or HUD monitoring findings.</p>	20
TOTAL POSSIBLE POINTS <i>for</i> NEW PROJECTS	
	100

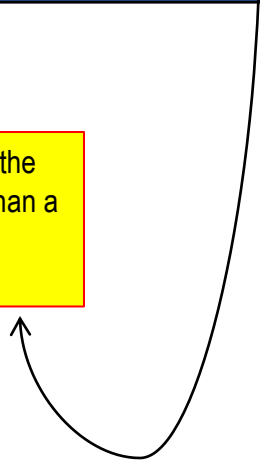
Scoring

Scoring Criteria :: Renewal Projects			
GOALS	PERFORMANCE STANDARD	SCORING	MAX POINTS
1. Exits to Permanent Housing <i>Persons residing in permanent housing exited to another form of a permanent housing destination.</i> Goal 85%	<u>Based on APR Q23a & b</u> <i>The % of persons who exited to permanent housing destinations as of the end of the operating year.</i>	≥85% = 20 80%-84% = 15 65%-79% = 10 55%-64% = 5 ≤55% = 0	20
2. Earned Income - Stayers <i>Stayers who increased earned income.</i> Goal 8%	<u>Based on APR Q19a1 – Adults with Earned Income</u> <i>The % of project stayers that had either new or increased earned income.</i>	≥8% = 5 6%-7% = 4 4% - 5% = 3 2% - 3% = 2 ≤1% = 0	5
3. Non-Employment – Stayers <i>Stayers who increased non-employment income.</i> Goal 10%	<u>Based on APR 19a1 -Adults with Other Income</u> <i>The % of project stayers that had either new or increased non-employment income.</i>	≥10% = 5 7% - 9% = 4 4% - 6% = 3 2% - 3% = 2 ≤1% = 0	5
4. Earned Income – Leavers <i>Leavers who increased earned income.</i> Goal 8%	<u>Based on APR Q19a1 – Adults with Earned Income</u> <i>The % of project leavers that had either new or increased earned income.</i>	≥8% = 5 6%-7% = 4 4% - 5% = 3 2% - 3% = 2 ≤1% = 0	5
5. Non-Employment – Leavers <i>Leavers who increased non-employment income.</i> Goal 10%	<u>Based on APR 19a1 - Adults with Other Income</u> <i>The % of project leavers that had either new or increased non-employment income.</i>	≥10% = 5 7% - 9% = 4 4% - 6% = 3 2% - 3% = 2 ≤1% = 0	5
6. Utilization Rate – Beds <i>Program beds at full capacity with low vacancy rate.</i> Goal 90%	<u>Based on APR Q2 SAGE</u> <i>The % of beds filled on a quarterly basis during the operating year.</i>	≥90% = 15 70%-89% = 10 51%-69% = 5 ≤50% = 0	15
7. Non-Employment – Leavers <i>Persons who are chronically homeless by household.</i> Goal 54%	<u>Based on APR Q26b</u> <i>The # of chronically homeless persons divided by the total number of persons served.</i>	Prorated up to 15 points for 100% of CH Beds.	15
TOTAL POSSIBLE PERFORMANCE POINTS			70

Scoring

Scoring Criteria :: Renewal Projects (Continued)			
GOALS	PERFORMANCE STANDARD	SCORING	MAX POINTS
Performance. Total performance points available as noted in previous chart			70
8. Data Quality <i>Agency's thoroughness in ensuring all data is collected and entered into HMIS.</i> Goal = No Omissions	<u>Based on APR Q6a, b, c & d</u>	0 oms= 10 1%-10%= 6 11%-20%= 4 21%>= 0	10
9. Fiscal Management <i>Complete and timely drawdown of funds.</i> Goal = 100% Drawdown	<u>Based on HUD LOCS</u>	0%= 20 1%-5%= 15 6%-10%= 10 10%>= 0	20
TOTAL POSSIBLE POINTS <i>for</i> RENEWAL PROJECTS			100

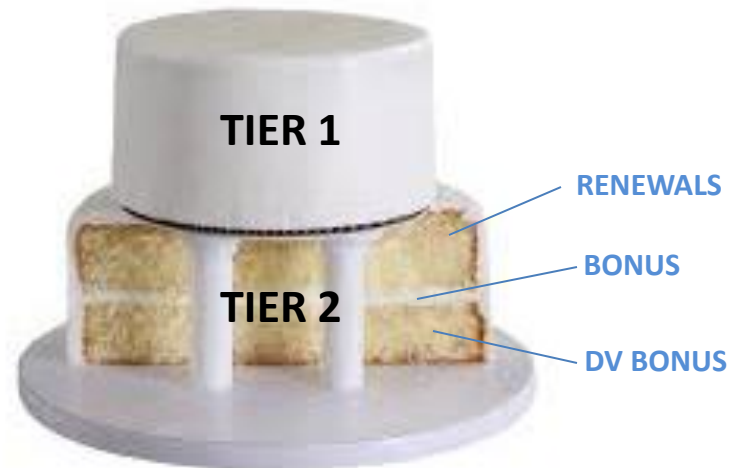
CORRECTION! The RFP incorrectly lists the scoring based on a 15 point scale rather than a 20 point scale. Figures shown here are corrected.



Scoring

Additional Evaluation Criteria
Agency Experience and Capacity. <ul style="list-style-type: none">▪ <u>Administration</u> : Applicants demonstrating extensive experience in administering HUD or other federal funds, and providing the proposed service and/or serving.
Fiscal Management. <ul style="list-style-type: none">▪ Applicants must demonstrate history of financial stability, including prompt expenditure of program funds, and no outstanding audit or HUD monitoring findings.
Project Quality. <ul style="list-style-type: none">▪ <u>Housing First</u>: Applicants will be evaluated to the extent to which the Permanent Supportive Housing Bonus project will follow a Housing First model/low barrier approach.▪ <u>Mainstream Services</u>: Applicants will be evaluated to the extent to which the project is fully leveraging mainstream resources for supportive services.▪ <u>Low Barrier</u>: Projects must demonstrate low barriers to program admission and flexible participation policies designed to retain program participants.▪ <u>Consistency of Program</u>: Applicants will be evaluated to the extent to which the project's performance is consistent against plans and goals established in the application.

Ranking



HUD requires that all CoCs list all projects that they approved to submit project applications to HUD, in the order of priority as determined by the CoC.

CoCs should place all new and renewal project applications that the CoC determines are high priority, high performing, and meet the needs and gaps as identified by the CoC in Tier 1. HUD will select projects in Tier 1 as described in the NOFA. HUD will select all projects in Tier 1 before selecting any projects in Tier 2.

Then, HUD will select projects in Tier 2 as described in the NOFA. Lower ranked projects may be selected for funding above higher ranked projects, consistent with HUD's selection priorities.

Ranking



Actor portrayals.

The CoC's "Performance Review Committee" (PRC) is comprised of individual HSPN members who do not receive any CoC funding.

They sit as the reviewing body that evaluates all applications and establishes a formal ranking recommendation for the CoC. The CoC receives a brief presentation by the PRC along with its recommendation before casting its own vote to ratify the proposed or not.

Not only are applications used, but also data, LOCCS (financial information for renewals), Annual Performance Reports, Monitoring results, etc are all incorporated into the PRC's comprehensive review in order to prioritize the highest performing projects.

A word about REALLOCATION...

HUD requires all CoCs to carefully evaluate and review all renewal projects and develop a reallocation process for projects funded with CoC dollars. Through reallocation, CoCs can create new projects that are aligned with HUD goals by eliminating underperforming projects or those more appropriately funded from other sources.

The New Bedford CoC's Reallocation Process is available online at www.nbhspn.com.

Reviewing the Application





2018 COC APPLICATION

For New Bedford CoC Renewal Projects and New Projects that will provide Permanent Supportive Housing, Rapid Rehousing, Supportive Service Only-Coordinated Entry System, or Joint Transitional Housing (TH) and Rapid Re-Housing Component Projects



The deadline for submission of this application is Friday, July 20, 2018 by 12.00 pm.
Applicants must submit a complete application including all additional materials referenced in the RFP to be considered

I. AGENCY AND PROJECT INFORMATION

Name of Applicant Agency:			
Project Name:			
Check one box:	<input type="checkbox"/> NEW PROJECT	<input type="checkbox"/> RENEWAL PROJECT	
Project Location: <small>(Physical address of the project; if project is scattered site, write "scattered site.")</small>			
HUD Component Type:	<input type="checkbox"/> Permanent Housing	<input type="checkbox"/> Rapid Re-Housing	<input type="checkbox"/> JTH/RRH <input type="checkbox"/> SSO-CES
Total Amount Requested:			
Agency DUNS Number:		Tax ID or EIN <small>(format: 12-3456789)</small>	

Project Contact Information:

Project Contact Person:			
Job Title of Contact Person:			
Agency Mailing Address:			
Contact Phone Number:		Fax number:	
Email Address:			

# of Units Proposed:	
----------------------	--

# of Beds Proposed:	
---------------------	--

II. PROJECT APPLICATION SUMMARY BUDGET

Eligible Costs			Total Assistance Requested for Grant Term (Applicant)
1a. Leased Units			\$
1b. Leased Structures			\$
2. Housing Relocation and Stabilization			\$
3. Short-term/Medium-term Assistance			\$
4. Long-term Rental Assistance			\$
5. Supportive Services			\$
6. Operating			\$
7. HMIS			\$
8. Sub-Total Costs Requested			\$
9. Admin (Up to 10%)			\$
10. Total Assistance plus Admin Requested			\$
11. Cash Match			\$
12. In-Kind Match			\$
13. Total Match			\$
14. Total Budget			\$


III. PROJECT NARRATIVE

1. **SUMMARY:** Please provide a brief summary of your project. What data/evidence do you have as to the need within this CoC and how does your project meet that need? [Character limit 500]


- 1a. Describe how your project aligns with Opening Doors - the Federal Strategies to End Homelessness. www.usich.gov/opening_doors/.

Objective 1: Increase Progress towards Ending Chronic Homelessness	YES	NO
a. Will/Does the project prioritize client selection based on duration of homelessness and vulnerability?	<input type="checkbox"/>	<input type="checkbox"/>
b. Will/Does the project accept all clients regardless of substance use history, or current use?	<input type="checkbox"/>	<input type="checkbox"/>
c. Will/Does the project accept clients who are diagnosed with, or show symptoms of, a mental illness?	<input type="checkbox"/>	<input type="checkbox"/>
d. Will/Does the project accept clients regardless of criminal history?	<input type="checkbox"/>	<input type="checkbox"/>
e. Will/Does the project accept clients regardless of income or financial resources?	<input type="checkbox"/>	<input type="checkbox"/>
f. Will/Does the project use a harm-reduction model for drugs and/or alcohol use?	<input type="checkbox"/>	<input type="checkbox"/>
g. Will/Does the project include mandatory case management as a condition of remaining in the program?	<input type="checkbox"/>	<input type="checkbox"/>


Briefly explain any "no" answers for a-f, and "yes" answer for item g.



1b. TARGET POPULATION: Describe the target population(s) served by this project. Why do they need the proposed assistance provided by this project? (Include age, gender, special needs, etc.). *[Character limit 500]*



2. PRIORITIZING HIGHEST NEED: Project applicant must demonstrate that the proposed program will first serve the chronically homeless according to the order of priority established in Section III.A. of Notice CPD-14-012: Prioritizing Persons Experiencing Chronic Homelessness and Other Vulnerable Homeless Persons in Permanent Supportive Housing and Recordkeeping Requirements for Documenting Chronic Homeless Status. To receive full points, the applicant must clearly describe the system it currently uses to determine severity of need for the chronically homeless, its process for prioritizing persons with the most severe needs, and the outreach process used to engage chronically homeless persons living on the streets and in shelter. *[Character limit 500]*



3. HOUSING FIRST APPROACH: *[Character limit 1,000]*

a. Please check any of the following situations in which a tenant in your proposed housing would NOT be terminated:

Failure to participate in supportive services	<input type="checkbox"/>
Failure to make progress on a service plan	<input type="checkbox"/>
Loss of income or failure to improve income	<input type="checkbox"/>
Being a victim of domestic violence	<input type="checkbox"/>
Other activity <u>not</u> covered in typical lease agreement	<input type="checkbox"/>
None of the above	<input type="checkbox"/>

b. Demonstrate the agency's understanding of the Housing First approach and the extent to which a Housing First model will be used in operating the proposed housing. To receive full points in this section, the applicant must also demonstrate it has experience in operating a successful Housing First Program, clearly describe the proposed program design and identify how it meets the definition of Housing First as described in Section III.A.3.d. of the FY 2018 CoC Funding Notice.

4. MAINSTREAM SERVICES: Applicants must demonstrate the extent to which the project is fully leveraging mainstream resources for supportive services. To receive full points, applicants must demonstrate the leveraging of available Medicaid resources. Applicants should demonstrate that specific activities are in place to identify and enroll all Medicaid-eligible program participants regardless of whether the project applicant's state is participating in Medicaid expansion under the Affordable Care Act; and that the project includes Medicaid-financed services, including case management, tenancy supports, behavioral health services, or other services important to supporting housing stability. *[Character limit 500]*



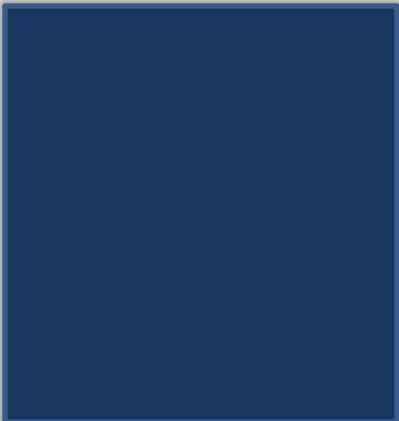
5. AGENCY EXPERIENCE and CAPACITY: In five sentences or less, tell how your organization has the capacity and resources to continue the proposed program and achieve/exceed your performance goals, noting deficiencies, if any.

Empty response area for question 5.



6. FOR RENEWAL APPLICATIONS, ONLY: PERFORMANCE: Review the performance results in question #36 of the APR you are submitting with this application. In five sentences or less, describe how your agency will work to maintain or increase its performance metrics in the coming grant year.

Empty response area for question 6.



IV. PROJECT ELIGIBILITY TYPE (NEW PROJECTS ONLY)

Eligible Types for NEW CoC Projects-Permanent Housing Bonus OR DV Bonus (Pick applicable project type and answer questions specific to that selection):

New Permanent Housing

- Tenant-Based Rental Assistance [RA] Sponsor-Based RA Project-Based RA
 Project-Based/Leasing [leases building/units] Project-Based/Operations [owns building]

Rental Assistance Administrator:

- Local PHA Unit of Local Government State

Pick one or more: Individuals Families Unaccompanied Youth (18-24)

Pick one or more: Severe/Persistent Mental Health

Chronic Substance Abuse Disorder

Other:

New Permanent Housing - Rapid Re-housing (Tenant Based Rental Assistance only/Literally Homeless)

Pick one or more: Individuals Families Unaccompanied Youth (18-24)
 Fleeing Domestic Violence

New Joint Transitional Housing & Rapid Re-Housing (Individuals and families experiencing homelessness - more details will be available subsequent to the release of the FY2018 CoC NOFA).

Pick one or more: Individuals Families Unaccompanied Youth (18-24)
 Fleeing Domestic Violence

Rental Assistance Administrator:

- Local PHA Unit of Local Government State

All proposals, regardless of selections above, must complete the following: [check all appropriate boxes]

Low Barrier- Are participants screened based upon any of the following?

- Too Little or No Income Active or History of Substance Abuse
 Criminal record with exceptions for state-mandated restrictions
 History of DV (e.g. lack of a protective order, period of sep. from abuser or law enforcement involvement)
 None of the Above

New Permanent Housing DV Bonus

Rapid Rehousing

JTH & RRH

SSO-CES

If your new program is selected will it....	YES	NO
Quickly move participants into Permanent Housing (PH)?	<input type="checkbox"/>	<input type="checkbox"/>
Require participants to live in a particular structure/unit/locality?	<input type="checkbox"/>	<input type="checkbox"/>
Use an existing homeless facility or activities?	<input type="checkbox"/>	<input type="checkbox"/>
Have at least 80% of CoC PH participants remain in or exit to PH destinations?	<input type="checkbox"/>	<input type="checkbox"/>
Actively participate in New Bedford's Coordinated Entry?	<input type="checkbox"/>	<input type="checkbox"/>
Actively participate in New Bedford's HMIS?	<input type="checkbox"/>	<input type="checkbox"/>
Ensure that a 25% match requirement is met?	<input type="checkbox"/>	<input type="checkbox"/>

V. FISCAL INFORMATION (RENEWAL PROJECTS ONLY)

1. Do you anticipate you will have unexpended funds at the expiration date of your current contract?

Yes No If yes, how much? \$_____

2. Have you had unexpended HUD funds at the expiration of grant terms in the past two (2) years?

Yes No If yes, how much was unexpended?
2014 \$ _____
2015 \$ _____

If money was returned in the current or previous years, explain why dollars were returned and how that would change in the coming grant cycle if renewal funding is granted. Character limit 500)

Empty text box for explanation of returned funds.

3. Have you provided a signed letter(s) by your agency or provided other documentation of public/private, and/or mainstream program funding?

Yes No

VI. MATCH

PLEASE NOTE:

Final match letters are not due with this application. However, final letters will be required at the time of your e-snaps Application and must be dated in accordance with HUD requirements.

MATCH

You will be required to provide a SIGNED LETTER(s) on agency letterhead detailing the source and amount of the required 25% match. Match can include in-kind components that are exclusively and directly part of the project and may be cash or non-cash (in-kind) resources provided by the recipient toward the actual costs of operating the project. Cash can come from other grant funding, unrestricted general funds, fundraising activities, private donations, etc. Enter the Source, amount of your match and when the funds will be available for one year. All grant funds must be matched with an amount no less than 25% of the awarded grant amount (excluding the amount awarded to the leasing budget line item) with cash or in-kind resources. Cash and In-Kind Match entered into the budget must qualify as eligible program expenses under the CoC Program interim rule.

Amount of Match Being Provided: \$_____

VII. AGENCY QUESTIONNAIRE

Please check either yes or no to the questions below:

	Yes	No
In the past ten (10) years, has your organization ever had its nonprofit status revoked or withheld by the IRS, the Secretary of State, or the State Attorney General?	<input type="checkbox"/>	<input type="checkbox"/>
Have you completed the annual update to your organization's registration with the federal government at www.sam.gov	<input type="checkbox"/>	<input type="checkbox"/>
Have all due IRS 990 filings been submitted to the IRS?	<input type="checkbox"/>	<input type="checkbox"/>
Does your organization currently have any unresolved fiscal reporting, or program issues with any of its funding sources?	<input type="checkbox"/>	<input type="checkbox"/>
Have you attached all of the materials required this application?	<input type="checkbox"/>	<input type="checkbox"/>

VIII. ASSURANCES

To the best of my knowledge and belief, all information in this application is true and correct. The governing body of the applicant has duly authorized this document and the applicant will comply with the following:

Name:	
Title:	
Phone:	
Email:	
Signature of Authorized Representative:	
<input type="checkbox"/> "X" indicates electronic signature submitted	
Date:	

Remember...



IMPORTANT!

PLEASE ENSURE THAT YOUR APPLICATION IS COMPLETE; ANY ATTACHED MATERIALS REQUIRED AND REFERENCED WITHIN THE RFP SHOULD BE INCLUDED AND SUBMITTED WITH THIS APPLICATION AS ONE PDF DOCUMENT.

BONUS! How to Enter Your Project in E-Snaps

HUD requires that all project applications are listed under the City utilizing the City HMIS Project.

Here's what you do to enter your project in e-snaps if you've been notified that you have been ranked/approved:

Log Into ESNAPS @ <https://esnaps.hud.gov/grantium/frontOffice.jsf>

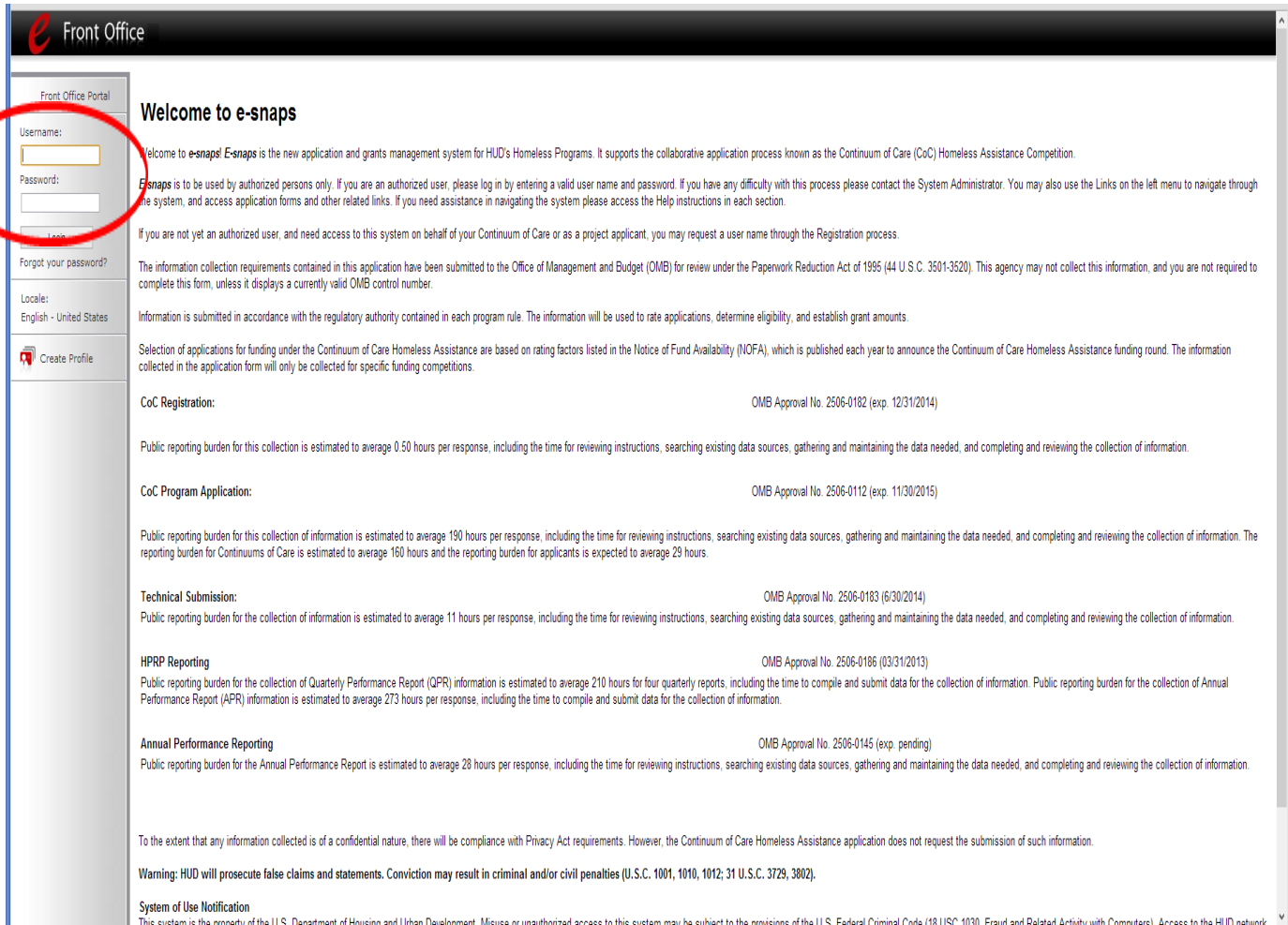
All Projects are listed under Applicant (top left)
City of New Bedford HMIS Project (075719187).

Make sure that this is listed under Applicant.

- # Hit the submissions button on the left under "Workspace".
- # You will see your project listed Under Project Listings – Look for your Project name followed by "Renewal Project Application 2018" Make sure that you have the correct application.
- # Click yellow folder next to your project listing and then you will have access to the Project Application.

BONUS! How to Enter Your Project in E-Snaps

Log in user name and password:



Front Office

Front Office Portal

Welcome to e-snaps

Username:

Password:

[Log In](#)

[Forgot your password?](#)

Locale:
English - United States

[Create Profile](#)

Welcome to **e-snaps!** **E-snaps** is the new application and grants management system for HUD's Homeless Programs. It supports the collaborative application process known as the Continuum of Care (CoC) Homeless Assistance Competition.

E-snaps is to be used by authorized persons only. If you are an authorized user, please log in by entering a valid user name and password. If you have any difficulty with this process please contact the System Administrator. You may also use the Links on the left menu to navigate through the system, and access application forms and other related links. If you need assistance in navigating the system please access the Help instructions in each section.

If you are not yet an authorized user, and need access to this system on behalf of your Continuum of Care or as a project applicant, you may request a user name through the Registration process.

The information collection requirements contained in this application have been submitted to the Office of Management and Budget (OMB) for review under the Paperwork Reduction Act of 1995 (44 U.S.C. 3501-3520). This agency may not collect this information, and you are not required to complete this form, unless it displays a currently valid OMB control number.

Information is submitted in accordance with the regulatory authority contained in each program rule. The information will be used to rate applications, determine eligibility, and establish grant amounts.

Selection of applications for funding under the Continuum of Care Homeless Assistance are based on rating factors listed in the Notice of Fund Availability (NOFA), which is published each year to announce the Continuum of Care Homeless Assistance funding round. The information collected in the application form will only be collected for specific funding competitions.

CoC Registration: OMB Approval No. 2506-0182 (exp. 12/31/2014)

Public reporting burden for this collection is estimated to average 0.50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

CoC Program Application: OMB Approval No. 2506-0112 (exp. 11/30/2015)

Public reporting burden for this collection of information is estimated to average 190 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. The reporting burden for Continuums of Care is estimated to average 160 hours and the reporting burden for applicants is expected to average 29 hours.

Technical Submission: OMB Approval No. 2506-0183 (6/30/2014)

Public reporting burden for the collection of information is estimated to average 11 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

HPRP Reporting OMB Approval No. 2506-0166 (03/31/2013)

Public reporting burden for the collection of Quarterly Performance Report (QPR) information is estimated to average 210 hours for four quarterly reports, including the time to compile and submit data for the collection of information. Public reporting burden for the collection of Annual Performance Report (APR) information is estimated to average 273 hours per response, including the time to compile and submit data for the collection of information.

Annual Performance Reporting OMB Approval No. 2506-0145 (exp. pending)

Public reporting burden for the Annual Performance Report is estimated to average 28 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

To the extent that any information collected is of a confidential nature, there will be compliance with Privacy Act requirements. However, the Continuum of Care Homeless Assistance application does not request the submission of such information.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties (U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802).

System of Use Notification
This system is the property of the U.S. Department of Housing and Urban Development. Misuse or unauthorized access to this system may be subject to the provisions of the U.S. Federal Criminal Code (18 USC 1030, Fraud and Related Activity with Computers), Access to the HUD network.

BONUS! How to Enter Your Project in E-Snaps

Select Applicant: City of New Bedford HMIS Project (075719187)

Front Office Logout

ohcd **Applicant:** City of New Bedford HMIS Project (075719187) ▼

Front Office Portal

Profile

My Account
Change Password

Workspace

Applicants

Funding Opportunity
Registrations

Projects

Submissions

Contact Us

You are accessing a U.S. Government Information system. System usage may be monitored, recorded, and subject to audit. Unauthorized use of this system is prohibited and subject to criminal and civil penalties. Use of this system indicates consent to monitoring and recording.

Page Generation Time: 5.369s Grantium

BONUS! How to Enter Your Project in E-Snaps

Select Submissions Tab under workspace section on left.

Front Office

ohcd

Applicant: City of New Bedford HMIS Project (075719187)

Front Office Portal

Profile

My Account
Change Password

Workspace

Applicants

Funding Opportunity Registrations

Projects

Submissions

Contact Us

You are accessing a U.S. Government information system. System usage may be monitored, recorded, and subject to audit. Unauthorized use of this system is prohibited and subject to criminal and civil penalties. Use of this system indicates consent to monitoring and recording.

Page Generation Time: 5.369s

Grantium

BONUS! How to Enter Your Project in E-Snaps

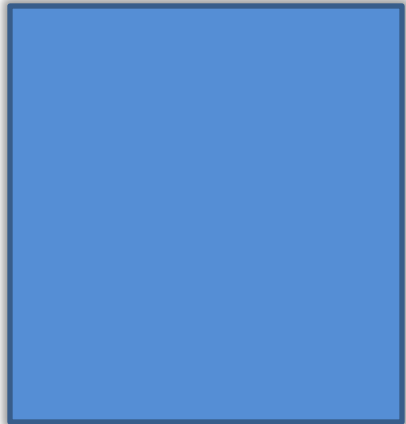
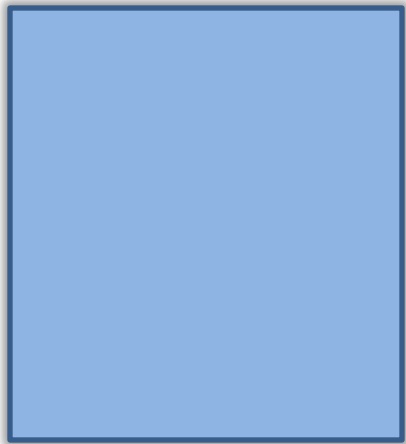
Select your project from the listing under the Applicant Project Name and hit the filter button. Be sure to note on top left Under Applicant that City of New Bedford HMIS Project is selected.

Make sure you are in the “Submissions” and select your correct project “2017” from the funding opportunity name.

The screenshot shows the E-Snaps Front Office interface. The Applicant dropdown is set to "City of New Bedford HMIS Project (075719187)". The Applicant Project Name dropdown is set to "The Call". The Date Submitted dropdown is set to "On". The Project Status dropdown is set to "All Projects". The Submission Version dropdown is set to "Latest Version". The Associate Type dropdown is set to "All". The Filter button is visible.

Actions	Project Name Project Number	Funding Opportunity Name Step Name	Start Date	End Date	Associate Type	Version	Date Submitted
	The Call 156435	Renewal Project Application FY2017 Renewal Project Application FY2017	Sep 16, 2014	Oct 31, 2017	Primary Applicant	1	
	The Call MA0516L1T051601	Renewal Project Application FY2016 Renewal Project Application FY2016	Feb 10, 2017	Aug 31, 2018	Primary Applicant	1	Sep 7, 2016 5:08:33 PM

Questions





Applicant's Conference 2018 Competition

July 9.2018

City of New Bedford's Department of Planning Housing & Community Development
Patrick J. Sullivan, Director